

# WESTPORT CENTRAL SCHOOL DISTRICT

## Board of Education Public Budget Hearing & Regular Meeting

Place: Library

Tuesday, May 8, 2018

Time: 6:00 PM

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### AGENDA

1. **CALL TO ORDER** At: By:
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**  
\_\_\_ Alice LaRock \_\_\_ Jim Carroll \_\_\_ Sue Russell \_\_\_ Tom Kohler \_\_\_ Jason Welch
4. **INTRODUCTION OF ATTENDEES**  
Also Present: Visitors:
5. **PUBLIC HEARING ON THE SCHOOL BOARD'S PROPOSED 2018-19 BUDGET PLAN**
  - a. Receive a presentation by Interim Superintendent of Schools A. Paul Scott featuring a set of PowerPoint slides.
  - b. Gather feedback from district residents attending the public hearing who wish to speak, focused on the proposed budget plan.
  - c. Gather feedback from non-resident others attending the public hearing who wish to speak, focused on the proposed budget plan.
6. **APPROVAL OF MINUTES**
  - a. Approve the meeting minutes of the Board of Education regular meeting held on April 12, 2018, the special meeting held on April 19, 2018 and the special meeting held on April 26, 2018.

Motion: Second: Yes: No: Abstain: Accept Reject Table
7. **APPROVAL OF THE AGENDA**
  - a. Approve the Board of Education agenda dated May 8, 2018.

Motion: Second: Yes: No: Abstain: Accept Reject Table
8. **PUBLIC COMMENT**
  - a. Tonight's agenda offers two public comment sections. One at this point on the agenda, and one at the end of public session business. At the start of the meeting, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. The Board will make use of the tally to determine the allowed duration of any individual's public comment. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. The intent is to better ensure there will be a measure of equity and access to public comment tonight, while keeping the duration of public comment reasonable. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. Thank you!

## **9. BOARD COMMENT**

## **10. FINANCIALS**

Approve the following financial reports:

- i. Warrant Report 10A Dated 4/2/18
- ii. Warrant Report 10B Dated 4/11/18
- iii. Warrant Report 10C Dated 4/18/18
- iv. Warrant Report 10D Dated 4/25/18
- v. Revenue Status Report School Lunch Fund as of 4/30/18
- vi. Revenue Status Report General Fund as of 4/30/18
- vii. Budget Status Report School Lunch Fund as of 4/30/18
- viii. Budget Status Report General Fund as of 4/30/18
- ix. Budgetary Transfer Report 4/1/18-4/30/18
- x. Treasurer's Report for Multi-Fund Month of April 2018
- xi. Multi-Fund Bank Account Reconciliation as of 4/30/18
- xii. Payroll Bank Account Reconciliation as of 4/30/18
- xiii. Capital Project Bank Account Reconciliation as of 4/30/18
- xiv. Extra-classroom Bank Account Reconciliation as of 4/30/18
- xv. Financial Statement of Extra-classroom Activity Fund from 4/1/18 - 4/30/18
- xvi. Cafeteria Profit & Loss Statement September 2017 – April 2018
- xvii. Cash Flow Report July 2017 – April 2018

Motion:                      Second:                      Yes:   No:   Abstain:                      Accept   Reject   Table

## **11. REPORTS AND PRESENTATIONS**

- a. Principal's Report provided in writing rather than verbally
- b. Director of Student Support Services Report provided in writing rather than verbally
- c. Interim Superintendent's Update provided in writing rather than verbally
- d. Merger Study Final Report to the State Education Department on Westport CSD and Elizabethtown-Lewis CSD.

## **12. CSE RECOMMENDATIONS**

Accept and approve the following CSE recommendation for student #004-17-18, 504-04-18, 001-14-15, 008-14-15, 007-12-13, 003-10-11, 001-17-18, 007-16-17, 001-16-17, 504-05-17, 008-16-17 and 504-02-16.

Motion:                      Second:                      Yes:   No:   Abstain:                      Accept   Reject   Table

## **13. CONSENT AGENDA: NEW BUSINESS**

- a. Approve an academic calendar for the 2018-19 school year.
- b. Examine a snapshot report on progress toward 2018-19 Westport CSD district goals.
- c. Go through a snapshot report on the spring 2018 New York State Report Card and Fiscal Accountability Report Card Supplement for Westport CSD.
- d. Receive notice that a proposed 2018-19 school year code of conduct is slated for June 2018 publication and school board consideration. The proposed 2018-19 school year

code of conduct will reflect winter-spring 2018 constituent feedback received, along with updated guidance from the NYSED, our policy updating service and other agencies.

e. Accept the following donations:

- i. A \$75.00 donation received from Hannaford Helps Schools. This donation represents the funds raised by parents and the community for our school during the 2017 Hannaford Helps Schools Program.
- ii. A Meade DS-16 Deep Space telescope at an estimated value of \$1,250 received from a community member.

f. Approve the agreement to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2018/2019 school year.

g. Approve the Facility Use Requests as submitted by:

- i. Vera Martin on behalf of the Town of Westport Youth Commission for the use of rooms 004, 009 and 007, cafeteria, gym and auditorium for the purpose of hosting summer camp July 2 through August 10, 2018 from 8 AM – 4:30 PM.
- ii. Kristin Fiegl on behalf of the WPTSO for the use of room 125 for the purpose of hosting a monthly meeting on May 23, 2018 at 3 PM.

h. Approve the Section VII Merger Application for varsity boys soccer, varsity girls soccer, modified boys soccer and modified girls soccer with Elizabethtown-Lewis Central School for the 2018-19 school year.

i. Approve the law firm of Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC as the school attorney for the 2018-19 school year at a rate of \$187.00 per hour for all attorneys and \$80.00 per hour for paralegals.

j. Adopt the eight policy revisions and four new policy-related administrative regulations as recommended by Erie I BOCES as part of sustaining an updated policy manual:

- i. Dignity for All Students #7550 & #7550-R
- ii. Dignity for All Students #7551 (rescind as it is a duplicate edition of policy #7550)
- iii. Strategies to Prevent Harassment, Bullying and Discrimination #7552-R
- iv. Student Gender Identity #7554
- v. Suspension of Students #7313
- vi. Alcohol, Tobacco, Drugs and Other Substances #7320
- vii. Records Management #5670 & #5670-R
- viii. Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees #5761
- ix. Diploma or Credential Options for Students with Disabilities #7222 & 7222-R

Motion:                      Second:                      Yes:   No:   Abstain:                      Accept   Table   Reject

**14. NEW BUSINESS: PERSONNEL**

- a. Accept and approve the resignation of Erin Barton from her position as 7-12 Social Studies teacher effective September 1, 2018.

- b. Approve the appointment of Owen Pierce to the position of substitute cleaner at an hourly rate of \$10.40 effective May 9, 2018.

Motion:                      Second:                      Yes:    No:    Abstain:            Accept   Reject   Table

**15. PUBLIC COMMENT**

- a. At the start of this second public comment opportunity, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. The Board will make use of that tally to determine the allowed duration of any individual's public comment. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. The intent is to better ensure there will be a measure of equity and access to public comment tonight, while keeping the duration of public comment reasonable. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. Thank you!

**16. EXECUTIVE SESSION**

- a. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In:              Motion:              Second:              Yes:    No:    Abstain:            Accept   Reject   Table

Out:            Motion:              Second:              Yes:    No:    Abstain:            Accept   Reject   Table

**17. ADJOURN**

Time:              Motion:                                      Second:

**Next Meeting:**

- Annual Meeting, Election and Budget Vote Tuesday, May 15, 2018 12 PM – 8 PM
- Regular Meeting Thursday, June 14, 2018 at 5:45 PM